

SCHOOL IMPROVEMENT ACCOMPLISHMENTS 2005-2006

Cognitively Impaired Programs

- *Site visits*
- *Participated in development of curriculum state-wide*
- *Procured a copy of curriculum for all teachers*
- *Investigated and applied for grants*
- *Created goal boards*
- *Event calendar*

Early Childhood Preschool Program

- *Guidelines for transitioning from the Infant Program to Greenfield*
- *Checklist for bridging both programs*
- *2 year old classroom curriculum*

Community Based Instruction Program

- *Identified main ideas and parts for a mission statement*
- *Chose MI-ACCESS curriculum and color coded applicable goals*
- *Developed coordinated school calendar*

Early Childhood – Infant Toddler Program

- *Collaboration with the Senior Center, Healthy Beginnings, and Early Head Start to begin playgroups*
- *Participation in the Headstart picnic*
- *Visit other early childhood programs and have combined meetings with Greenfield preschool staff*
- *Divider for privacy during meetings and a larger table. Plants for outside and new welcoming mats to make clients feel more welcome.*

Vocational Education

- *Michigan CTE Curriculum Standards – all programs have completed curriculum crosswalks*
- *National skill standards*
- *Michigan Curriculum Framework*
- *Development/completion of a marketing video*

- *Development of program tour process for 8th and 10th graders*
- *Increase college articulation credit opportunities for students and the number of students who qualify for these credits*
- *Participated in the first county-wide “Payback for Education” program*
- *Provided an open house in February for the Tech Center*

General Education

- *Online technology for professional development registration and data feedback*
- *Online technology for assessment testing*
- *Enhanced professional development offerings*
- *100% completion of NCLB “highly qualified” status*
- *Coordination of MEAP and MI ACCESS testing with AYP*
- *Alignment of curriculums to GLCE and IDEA projects*
- *High school reform initiative*
- *School improvement activities within the ISD organization*
- *Development of literacy programs and resources*
- *Region-wide “Leadership” professional development program*
- *Summer literacy conference at MIS*
- *Middle school math initiative*
- *REAP grant management*

Special Education

- *Increased inter-departmental activities*
- *PAC – Excellence in Education*
- *16 ISD nominations*
- *7 award winners*
- *Top award winner*
- *Initiation of service descriptions*
- *Implementation of MedBill application process*
- *Social group development – Infant/Toddler*

Leadership Team

- *Brought representatives of departments together for communication*
- *Developed a better understanding of what others do*
- *Problem-solved regarding current and future ISD issues*

School Psychology Department

- *Developed a “point system” for referrals*
- *Completed all outstanding referrals*
- *Supported the Early Childhood evaluation process*
- *Provided consultation and support of local district MiBLISi project*

Occupational Therapy Department

- *Developing a brochure to promote/educate parents/teachers and staff about school-based Occupational Therapy*
- *Occupational therapists will attend a two day conference to better understand the “Sensory Profile” assessment and to interpret data from these tests to daily life issues*
- *Increase in use of the sensory profile for evaluation*
- *Occupational therapists attended a Sensory Integration Tool Kit workshop relating to sensory diets for classroom use*
- *Acquired Medbill funding for purchase of several evaluation kits/assessment kits*
- *Requested a purchase of a pinch gauge for evaluation and monitoring process*

Physical Therapy Department

- *We were able to establish levels of intervention*
- *Set times for allocation*
- *Established four developmental domains*
- *Provided a definition of services*

Speech and Language Department

- *Attended a variety of interesting and challenging professional development activities*
- *Piloted the online MedBill program*
- *Provided speech/language therapy services to 420 students countywide*
- *Shifted and arranged schedules and work locations to meet out students and department needs*

Emotionally Impaired Program

- *Aligned the language arts curriculum to the Michigan Benchmarks and standards*
- *Researched and created a network of curricular and non-curricular services for emotionally impaired students*
- *We are in the process of developing a resource that recognizes the functions of the emotionally impaired program*

Secretarial Department

- *We feel we have had a very successful year serving our staff, students, and parents*
- *We have participated interdepartmental cooperation on projects*
- *Increased knowledge in job specific programs*

Renaissance School/Lochaven

- *A relationship with one of the local universities has been developed to create an internship with a counselor to develop and implement a parent training program for the parents with children at the school*
- *We have developed a transitional support for both the school and the student upon their return to the home school district*
- *We have been able to offer the students opportunities to volunteer within the school working with other classes in the county*
- *We have been successful in making a more formal and consistent entrance and exit progress*

Autism Evaluation and Consultation Team

- *START initiative*
- *Presented at START workshops*
- *Developed Autistic Impaired Transition Toolkit for grades 6-12*
- *Consultant Judy Couccuvanis – 67 observations and served 45 students*
- *19 AI evaluations which included classroom observations, CARS, and reports*
- *Completed a working procedure for the team*
- *Developed a team report*
- *Met and revised procedure for AI case management for 06-07*

Technology Department

- *Provided support for the HCISD and each of the local districts*
- *Provided support services for each of the service centers for South Central Michigan Works*
- *Provided technical support for non-profit organizations in Hillsdale County*
- *Increased the technologies and capabilities of the Network Infrastructure*
- *Implemented and installed a new video server unitedstreaming videos to every PC in each of the local districts*
- *Created the “Time for Us” student newspaper – the first international web-based student newspaper*
- *Completed a technology renovation and upgrade of the HCISD conference room*
- *Created a Christmas CD*
- *Installed and configured a new voice mail system for the ISD*
- *Designed and implemented the first mobile one stop career center as a prototype for the State of Michigan through SCMW*

SCHOOL IMPROVEMENT ACCOMPLISHMENTS 2006-2007

Cognitively Impaired Programs

- *Sponsored school-wide events, i.e. JCC Drummers, Zoo mobile visit, etc.*
- *Applied and received transition grant to provide community exposure, experiences, and involvement*
- *Discussed newsletter – decided system goal*
- *Set up common planning time*
- *Explored technology in service – extended to next year*

Early Childhood Preschool Program

- *Completed 3 year old curriculum*
- *Completed 4 year old curriculum*
- *Completed 5 year old curriculum*

Community Based Instruction Program

- *Researched appropriate REAP money expenditures*
- *Created CBI transportation budget*
- *Planning visit to Brandon School District*

Early Childhood – Infant Toddler Program

- *Summer playgroups at Greenfield to help bridge from home program to classroom*
- *Collaboration with Early Headstart, Senior Center and Healthy Beginnings to provide three new playgroups – increased FTEs*
- *Collaboration with libraries to promote literacy – Imagination Library*
- *Rearranged floor plan – greeting area, provide books and file organizer to new parents, initiated Intro to ECS notebook*

Vocational Education

- *Implemented midterm progress reports for each marking period*
- *Held two sets of parent/teacher conferences (fall and spring) with increased participation and instructor's working toward 100% contact goal*
- *March open house attendance increased substantially from previous years*

- *State curriculum will arrive in August 2007 with benchmark crosswalks and lesson plans complete*
- *Instructors tracking current curriculum and related benchmarks taught during the 06-07 year*
- *Meetings held with local fire departments, emergency management and police agencies to review and revise emergency evacuation and shelter plans*
- *Recommendations implemented in emergency procedures*
- *Completed emergency practice drills related to fire, tornado, evacuation and homeland security “lock down” implementing recommendations from local emergency service providers*
- *Four of the six programs had student participate in regional and/or state skill competitions, two programs for the first time*

School Psychology Department

- *Completion of all referrals made throughout the county during the 2006-07 school year*
- *Preliminary planning for additional development of RTI framework*
- *Professional development as part of the MiBLSi Grant*
- *Professional development as part of the START project as it pertains to autism*
- *Monitoring of current trends in special education in the state and nation and a sharing of that information within the department and dissemination to local districts when pertinent*

Occupational Therapy Department

- *In process of developing a brochure about school-based OT*
- *Increase use of sensory profile for evaluations*
- *Acquired Medbill funding for purchase of several evaluation kits/assessment kits*

Physical Therapy Department

- *MASPOt: tortocollis; Pediatric manual therapy*
- *Classroom positioning programs with staff participation*
- *Inservice staff with hands on demonstration and handouts*

Speech and Language Department

- *Began a continuity of service document from infant through high school (or age 26) as to who might need direct service and who might need more indirect*
- *Began a workload approach to therapy: what are direct services, what are indirect services provided and how much time is needed for both*
- *Learned how to use Boardmarker computer program and how to access different websites for materials for students*
- *Began using the online site for Medbill*

- *Adjusted to changes within the department while keeping the needs of the students in the county as the focal point of our decisions*

Emotionally Impaired Program

- *Finished first draft of EI program handbook*
- *Developed an updated copy of the resource list*
- *Pinpointed common curriculum strands and developed guidelines for assessment/progress portfolio*

Greenfield Building

- *Developed parent survey for spring 2007*
- *Requested and completed security assessment for Greenfield School*
- *Updated school health forms*
- *Implemented many of the recommendations from the security assessment, including locking exterior doors, visitor's sign in, safety equipment checked and problems reviewed with staff*
- *Safety committee reviewed incident/accident reports for the past two years and found no area for improvement*

SCHOOL IMPROVEMENT ACCOMPLISHMENTS 2007-2008

Cognitively Impaired Programs

- *Brought in outside expert to assess current technology equipment and make recommendations*
- *In classrooms where it could be done, the TV's were hooked up to computers so United Streaming can be watched on TV*
- *Became familiar with state curriculum and benchmarks*
- *Started curriculum alignment process*
- *Planned monthly themes for 2008-09*

Early Childhood Preschool Program

- *A classroom management procedure was developed and published for the early childhood group.*
- *The BEST program was developed and meetings have already taken place and will continue in the fall*
- *A preschool curriculum was developed and published for the early childhood group and for parents*
- *Brigance assessment tool was developed to help quickly assess the kindergarten readiness students*

Community Based Instruction Program

- *We have the state curriculum/aligning benchmarks and standards*
- *We investigated different assessment tools*

Early Childhood – Infant Toddler Program

- *Community activities to promote integration into community]*
- *Collaboration with Early Headstart, senior center, Healthy Beginnings, St. Paul's Church, Pittsford Schools to provide increased playgroups in the community*
- *Increased collaboration with ECP to increase ease of transition and family friendly process*

Vocational Education

- *Initiated “Student of the Marking Period” recognition for students in all programs*
- *Completed membership requirements for the “National Technical Honor Society”. Students will begin to be nominated, selected and recognized through this organization in 2008-2009.*
- *Continued recognition of students with “Perfect Attendance” on a nine week and yearly basis*
- *Continued to work to improve Open House and Parent/Teacher conference participation*
- *Increased membership from local businesses on Advisory Committee*
- *BPA student that competed at state competition*
- *Initiated student program satisfaction surveys for program improvement*
- *Increased the number of students who successfully completed certification (MOS, Career Safe, Health Care provider CPR and First Aid)*
- *Increased opportunities for college articulation credit for all programs*
- *Increased work place assignment opportunities in CAD, health sciences, and criminal justice*
- *Combined training with Hillsdale City Fire Dept. and health sciences on vehicle extrication using Jaws of Life and focusing upon EMT actions and responsibilities at an emergency scene*
- *Hosted a successful Red Cross Blood Drive in cooperation with the Hillsdale Community Health Center and health sciences*
- *Coordinated with Dr. Mayers’ office for the 8th grade payback for education event with 15 businesses, 72 students and 15 educators participating*

School Psychology Department

- *Department personnel offer SB-CEU quality inservice to other members of the department*
- *Department personnel provide PD for LEA personnel*
- *The department obtained newly revised diagnostic instruments*
- *Department personnel provided more than 200 psychological evaluations*
- *Department personnel represented HCISD in a positive and professional manner*
- *Department personnel served on the following teams: school improvement, AI diagnostic and preschool diagnostic*

Occupational Therapy Department

- *Proposed regular scheduled meetings (2-3x per school year) with all ancillary service providers*
- *Collaboration between OT and PT departments on Medbill requests for resource materials*
- *OT department attendance at therapeutic intervention trainings and workshops (including Brain Gym and Handwriting Without Tears)*

- *Department attendance at the Battelle Screener Training and the Hawaii Early Learning Profile (HELP) training*
- *Acquired updated VMI and Oregon Project evolutions*

Physical Therapy Department

- *Reference library was initiated and materials ordered*
- *Attended MASPOT conference*

Speech and Language Department

- *Created speech assistant position*
- *Hired and trained speech assistants*
- *Researched online therapy materials*
- *Reorganized delivery of services to cover county with loss of a speech therapist*

Emotionally Impaired Program

- *Acquaint each other with new staff*
- *Continue to align elementary, middle school and high school programs*
- *Continue to discover what other services are available in the community for students and parents in our program*

Business Office

- *Utilizing outside speakers for county business official's meetings*
- *Reorganizing/streamlining the business office*
- *Monthly business office meetings*