



Non-Public School Consultation Plan

Discussion Topics	Plan	Responsibility
The child find process for identifying, locating, and evaluating children with disabilities and how parentally placed private school children suspected of having a disability can equitably participate, including how parents, teachers, and private school officials will be informed of this process.	Identify a Child Study Process	Non-public school official*
	Identify Referral Procedures	Non-public school official*
	Identify how participants will be informed of the processes, such as staff meetings, newsletters to parents, etc.	Non-public school official*
The determination of the proportionate amount of federal funds received under IDEA available to serve parentally placed private school children with disabilities, including how the amount was calculated. How these services will be apportioned if the federal funds are insufficient to serve all eligible children.	HCISD Itinerant staff members are allocated to meet the needs of students identified as needing special education services in non- public schools.	Special Education Director
How the consultation process will operate throughout the school year to ensure that identified parentally placed private school children with disabilities can meaningfully participate in special education and related services.	Child Study Process	Non-Public school official*
	IEP Team meetings	Non-Public school official*
	Meetings and/or staffings at the request of either party	Non-Public school official*
How, where, and by whom programs and services will be provided for parentally placed private school children with disabilities, including discussion of types of services, including direct services and alternate service delivery mechanisms. How and when the LEA will make decisions about services to be provided.	IEP Teams will make recommendations about the delivery of specific services based on individual student eligibility and needs.	IEP Team
	General discussion regarding service delivery options will occur at the annual consultation meeting between the LEA and the non-public school.	Special Education Director
If the LEA disagrees with the views of the private school officials on the provision of services or the types of services, whether provided directly or through a contract, the LEA shall provide private school officials a written explanation of the reasons why the LEA chose not to provide services.	The LEA will attempt to resolve concerns through meetings with the non-public school official.	Special Education Director
	Non-public school officials may file a complaint with MOE if they believe the LEA did not provide meaningful and timely consultation, or made no attempt to resolve concerns.	Non-public school official

Local School District Official **Date**

Non-Public School Official **Date**

Name of Local School District

Name of Non-Public School/Agency

*It is understood that the LEA Special Education Director will assist the non-public school official with this task, if needed.